



St. Cloud State University Faculty Association

Headley Hall Rooms 104-107
720 Fourth Avenue South
St. Cloud, MN 56301-4498
Phone: (320) 308-3979
Website: <http://www.scsufa.org>
Email: facassoc@stcloudstate.edu

DATE: August 30, 2016
TO: Faculty Senate Members
FROM: Tom Hergert, FA President
SUBJECT: REVISED Faculty Senate Agenda, Tuesday, 8/30/16; 3:30-5:15 pm, Cascade

- 1.) Call to order
- 2.) Act on Minutes
 - a.) Faculty Senate minutes—approved by EC and posted on the FA website
 - b.) Executive Committee Minutes from summer: 4/19/16, 5/17/16, 6/28/16, 8/10/16 (FS083016 2.b.1-2.b.4)—file
 - c.) Motions from Academic Affairs Committee on Consent Agenda (FS083016 2.c)
- 3.) Treasurer's Report
- 4.) Consent Agenda
 - a.) University Archives Committee: Debra Japp (CMST/CLA/2019)
 - b.) Assessment Steering Committee: Sandra Johnson (COSE/2019); Amos Olagunju (CSCI/SCEE)
 - c.) CETL Advisory Committee: Miguel Chavez (ETH&WS/CLA/2019)
 - d.) Faculty Athletics Advisory Committee: Emil Towner (MKTG/HBS/2019); J. Michael Pickle (SPED/SOE/2018)
 - e.) Scholarship, Research & Creative Achievement Committee: Emil Towner (MKTG/HBS/2018); Vladimir Rovinsky (TH&FS/SOA/2018)
 - f.) Service-Learning Advisory Committee: Michner Bender (SCEE/2019); GN Rangamani (SHHS/2019); Randy Huard (SHHS/2019); Peggy Fossen (SHHS/2019); Hung-Chi (Alvin) Yu (SOPA/2018); Jo Flanders (SS/2018)
 - g.) Student Success Advisory Council: David Warne (CMST/CLA/2019); Sandra Johnson (MATH&STAT/COSE/2019)
 - h.) International Student Services Committee: Olivia Olivares (LRS/SS/2019)
 - i.) Academic Policy Working Group: Rachel Wexelbaum (AAC rep/2019); Michael Mills (AAC rep for FS to appoint/2017)
 - j.) Parking Appeals Committee: Hung-Chih (Alvin) Yu (GEOG&PLAN/SOPA/2019)
- 5.) Special Elections
 - a.) Affirmative Action Compliance Advisory Committee (one vacancy/2019): Rebecca Krystyniak (CHEM/COSE); Sylvester Lamin (SW/SHHS)
 - b.) Alnwick Program (two vacancies/2019): Seth Christman (CCP/SHHS); Belkis Kambach (GEOG&PLAN/SOPA); Maureen O'Brien (HIST/CLA); Jeff Ringer (CMST/CLA)
 - c.) Honorary Doctorate Committee (two vacancies/2019): Belkis Kambach (GEOG&PLAN/SOPA); Cari Kenner (AS/SS); Luz Triana-Echeverria (FORL/CLA); Hung-Chih (Alvin) Yu (GEOG&PLAN/SOPA)
 - d.) Multicultural Resource Center Advisory Board (two vacancies/2019): Giovanni Antunez (Kinesiology/SHHS); Deola Brumbaugh-Johnson (SW/SHHS); Miguel Chavez

(ETH&WS/CLA); Kyoko Kishimoto (ETH&WS/CLA); Sylvester Lamin (SW/SHHS); Debra Leigh (TH&FS/SOA)

- e.) CETL Advisory Committee (one vacancy in each college/school/unit/2019):
 - i) SOE: Yun Claire Park (IM); Fatemeh Zarghami (CSD)
 - ii) SS: Robin Ewing (LRS); Plamen Miltenoff (LRS)
- f.) Scholarship, Research & Creative Achievement Committee (one vacancy in each college/school/unit/2019):
 - i) CLA: Amanda Hemmesch Breaker (PSYC); Elena Kurinski (FORL); Mumbi Mwangi (ETH&WS)
 - ii) COSE: John Sinko (PHYS); Kannan Sivaprakasam (CHEM)
 - iii) SHHS: Peggy Fossen (NURS); Sylvester Lamin (SW)
 - iv) SOPA: Linda Butenhoff (POL); Monica Garcia-Perez (ECON); Hung-Chih (Alvin) Yu (GEOG&PLAN)
- 6.) Call for Additional Agenda Items
- 7.) Announcements
 - a.) Grievance Update
 - b.) Negotiation Update
 - c.) HLC Update
 - d.) President and Provost Meetings Update
 - e.) Faculty Senate Meeting on October 11, 2016/EC recommends to cancel due to Fall Break
 - f.) 1.B.1 Training with IFO Council on 11/22/16 2-3 pm Cascade (FS083016 7.f)
 - g.) Minnesota State Long-Term Financial Sustainability Report/Recommendations (FS083016 7.g)
 - h.) \$1,000 donation Earl Potter Memorial Scholarship
 - i.) Travel Authorization Procedure Change (FS083016 7.i)
- 8.) Unfinished Business
 - a.) FA Constitution and Operating Procedures Draft—track changes sent back to committee
- 9.) New Business
 - a.) Time Certain: Student Speaker for Get-out-the-vote 5 pm Britton Mikkelsen
- 10.) Adjournment


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Approved by EC 5/17/16
Executive Committee Minutes
Primrose, Atwood
April 19, 2016

Attendance: (Those present indicated by an underline)

Officers: FA President Tom Hergert, Vice President Frances Kayona, Secretary Joe Melcher, Treasurer Tina Sacin

IFO Board Members: Debra Leigh, Mark Jaede

Unit Representatives: **CLA:** Tracy Ore (SOC&ANTH), John Harvey (HIST); **COSE:** Ravi Kalia; **HBS:** Bill Hudson (FIRE); **SCEE:** Tony Hansen (EAS); **SoA:** Matt Ferrell (MUSIC); **SoE:** Steve Hornstein (TDEV); **SHHS:** Laura Finch; **SPA:** Dick Andzenge (CJ); **SPEC:** Cindy Gruwell (LRS)

Negotiator: Shawn Jarvis (FORL)

- 1) Call to order at 3:18 pm
- 2) Approval of Minutes
 - a) EC minutes of April 5, 2016 (EC041916 2.a)

Motion to approve EC minutes of April 5, 2016, and all actions included—
 (Hudson/Kalia). Passed
- 3) Treasurer's Report—quarterly report given at Faculty Senate.
- 4) Announcements/Status Reports
 - a) Grievances—no report.
 - b) Provost and President Meetings Update—Hergert and Kayona did not meet with the Provost this week; but they met with Nancy Mills—calendar for PDP/PDR will be published, time blocks for course schedule, new faculty positions and adjuncts—the FA will annually communicate to all faculty the contractual policy governing adjuncts, fixed terms, and overloads; there was discussion.
 - c) RSVP for Provost Dinner May 3, 2016—announced.
 - d) Last Faculty Senate 4/26/16 at 4:15-5:15 pm for retiree/appreciation, refreshments—announced.
 - e) EC May 10, 2016 (dependent on UCC meeting)—UCC is meeting Thursday and we will know more after that.
- 5) Call for new agenda items—Work Speed Up (Jaede)
- 6) Unfinished Business
 - a) Committee Minutes Format/Guidelines (Harvey)—look for something at the end of April.
 - b) Process Subcommittee Report in late April (Jaede, Leigh, Sacin, and Finch)—update given. Minutes from the subcommittee will be coming.
 - c) How we handle grievance allegations—not discussed.

7) New Business

- a) EC Rule on Collegial Communications and Interactions (Harvey)—this is somewhat related to item 6.b Process Subcommittee Report.

Motion to go into Executive Session, with staff present—(Harvey/Andzenge). Passed

Motion to go out of Executive Session—(Jaede/Finch). Passed

- b) Drafts of Operating Procedure and Constitution (Harvey)—Harvey gave an update. The committee will vote on the drafts and forward the final copies to the FA for future Senate action.
- c) Fall Teaching Schedules—a task force for this is being formulated.
- d) Tom Fauchald appreciation—we paid his expenses and we would like to also give him an appreciation for his work.

Motion to give Tom Fauchald an honorarium for his budget presentation—(Andzenge/Harvey). Amended

Motion to amend by adding the amount \$150—(Kalia/Andzenge). Passed; Division: in favor: 6; opposed: 5; abstained: 1

Motion to amend by changing the amount to \$50—(Finch/Ore). Failed

Motion to close debate—(Jaede). Passed without objection

Motion to give Tom Fauchald a \$150 honorarium for his budget presentation.
Passed

Motion to close debate—(Ore). Passed without objection

- e) Work Speed Up (Jaede)—class sizes are expected to increase. There was discussion. This will stay on the agenda.

8) Adjournment at 5:15 pm

Submitted by Polly Chappell, SCSU FA Administrative Assistant


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**Final Approved by EC 6/28/16
 Executive Committee Minutes
 Primrose, Atwood
 May 17, 2016**

Attendance: (Those present indicated by an underline)

Officers: FA President Tom Hergert, Vice President Frances Kayona, Secretary Joe Melcher, Treasurer Tina Sacin

IFO Board Members: Debra Leigh, Mark Jaede

Unit Representatives: **CLA:** Tracy Ore (SOC&ANTH), John Harvey (HIST); **COSE:** Ravi Kalia; **HBS:** Bill Hudson (FIRE); **SCEE:** Tony Hansen (EAS); **SoA:** Matt Ferrell (MUSIC); **SoE:** Steve Hornstein (TDEV); **SHHS:** Laura Finch; **SPA:** Dick Andzenge_(CJ); **SPEC:** Cindy Gruwell (LRS)

Negotiator: Shawn Jarvis (FORL)

1) Call to order at 2:08 pm

2) Approval of Minutes

a) EC minutes of April 19, 2016 (EC051716 2.a)

Motion to approve EC minutes of April 19, 2016, and all actions included—
 (Hansen/Jaede). Passed

b) Faculty Senate minutes of April 26, 2016 (EC051716 2.b)—filed.

c) Safety Committee minutes of April 27, 2016 (EC051716 2.c)—filed.

3) Treasurer's Report—quarterly report at last Faculty Senate; the FA is ending with approximately \$7,000. More information will be available next month.

4) Announcements/Status Reports

a) Grievances—brief report given.

Motion to go into Executive Session, with staff present—(Hudson/Hornstein).
 Passed

Motion to go out of Executive Session—(Gruwell/Kayona). Passed

b) Provost and President Meetings Update—Kayona and Hergert met with the Provost on Monday, and with the President last week. There will be two Meet and Confers this summer. The issues that faculty are facing in HR were discussed. There are nine AFSME and two MMA getting laid off. There are 45 positions being affected by the layoffs. Campus Technology Team has faculty on it. There will be a search for interim Dean of Undergraduate Studies (term ending in June).

c) Negotiations—there was brief discussion.

d) SCSU Annual Fire Drill and Alarm Testing 2016 (EC051716 4.d)—for your information.

5) Consent Agenda

- a) Transfer Pathways Communication Studies: Jeffrey Ringer (CMST/CLA)

Motion to approve Consent Agenda—(Jaede/Hornstein). Passed

- 6) Call for new agenda items—Graduate Faculty Qualifications Policy (Hornstein); Syllabus Collection (Hornstein); adding International Studies Committee to item 8.h (Harvey)

7) Unfinished Business

- a) Committee Minutes Format/Guidelines (Harvey)—Harvey will send to the FA for the next meeting.
- b) Process Subcommittee Report in late April (Jaede, Leigh, Sacin, and Finch)—nothing new to report.
- ~~c) How we handle grievance allegations~~
- d) Drafts of Operating Procedures and Constitution (Harvey) (EC051716 6.d.1-6.d.2)—Jaede thanked the committee for the hard work. EC was asked to read the documents and come back to the EC with changes/suggestions. A reminder will be sent out before next EC.
- e) Work Speed Up (Jaede)—Hergert gave an update about small classes in Nursing and workload in Chemistry (college-wide) and summer Social Work Course typically 10 students. There was discussion.
- f) Annual communication to all faculty regarding the contractual policy governing adjuncts, fixed terms, and overloads (Melcher)—Hergert asked for EC's suggestion on how to communicate this to all faculty. Hergert will send out an email.

8) New Business

- a) UCC minutes coming from May 24 & 31, EC approval via email

Motion to approve the UCC minutes electronically—(Jaede/seconded). Passed

- b) Meeting with Faculty Research Grants Committee co-chairs and Hergert—Hergert gave an update on his meeting with the co-chairs. The grants that were not approved were not included in the minutes that went to Faculty Senate, so not everyone who applied was notified. The committee will rewrite their policy in the fall.
- c) Mankato State University Retrenchment (EC051716 8.c)—given at the final Meet and Confer without prior information. There was discussion.
- d) Calls for Schedule Working Group (3 faculty) and Search for Men's Basketball Assistant Coach (C051716 8.d)—these will go out as soon as possible.

Motion to have the search committee faculty representative come from Kinesiology—(Finch/Ore). Passed

Motion to appoint Laura Finch to the search committee for Men's Basketball Assistant Coach—(Gruwell/seconded). Passed

- e) Summer Meet and Confers—Administration will send out some possible dates. More information will be coming soon.
- f) Co-Sponsor Ballet Workshop—Hergert asked EC to co-sponsor getting the word out about the workshop and reserving the room on campus. Hergert will check into insurance specifics.
- g) Read Provost Newsletter—please read.
- h) SOA and CLA Major Unit Reps Needed in fall/International Studies Committee—please ask people to volunteer in the fall.
- i) Paperless EC Agenda Packets—to be tried next meeting.

- j) Graduate Faculty Qualifications Policy (Hornstein)—Marilyn Hart developed a document that has not been through our Graduate Committee. HLC needs a document by fall. Hornstein suggested EC to go through the document at the June meeting if the Graduate Committee cannot meet.

Motion to have Frances Kayona convene a subcommittee of EC: Kayona, Laura Finch, Cindy Gruwell, and Bill Hudson, to work on the Graduate document—
(Hornstein/Jaede). Passed

- k) Syllabi Collection (Hornstein)—we need syllabi for the HLC; the contract allows for Administration to collect current syllabi. There was discussion. The Provost asked for the FA to send out a joint email requesting this information so that faculty know that it is contractual (in fall).

9) Adjournment at 4:02 pm

Submitted by Polly Chappell, SCSU FA Administrative Assistant


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**Final Approved by EC 8/10/16
Executive Committee Minutes
Primrose, Atwood
June 28, 2016**

Attendance: (Those present indicated by an underline)

Officers: FA President Tom Hergert (via phone & in person), Vice President Frances Kayona, Secretary Tracy Ore, Treasurer Tina Sacin (via phone)

IFO Board Members: Debra Leigh, Mark Jaede

Unit Representatives: **CLA:** VACANT (SOC&ANTH), John Harvey (HIST); **COSE:** Matt Julius; **HBS:** Bill Hudson (FIRE); **SCEE:** Tony Hansen (EAS); **SoA:** Matt Ferrell (MUSIC); **SoE:** Steve Hornstein (TDEV); **SHHS:** Laura Finch; **SPA:** Dick Andzenge_(CJ); **SPEC:** Cindy Gruwell (LRS)

Negotiator: Shawn Jarvis (FORL)

- 1) Call to order at 2:08 pm
- 2) Approval of Minutes
 - a) EC minutes of May 17, 2016 (EC062816 2.a)

Motion to approve EC minutes of May 17, 2016, and all actions included—
(Jaede/Gruwell). Passed
- 3) Treasurer's Report—quarterly report to be completed in July.
- 4) Announcements/Status Reports
 - a) Grievances—Jaede gave an update. There was brief discussion.
 - b) Provost and President Meetings Update—Kayona and Hergert will continue to meet with interim provost and interim president. Hergert gave an update of a brief meeting with Interim President. There was discussion.

Motion that there be an open call for the interim Associate Dean in COSE—
(Julius/seconded). Passed

 - c) Negotiations—no report at this time. The contract expires in 2017.
 - d) Summer M&C dates: July 14 and August 25 (tentative date)—announced.
- 5) Consent Agenda
 - a) FA Government Relations Committee Republican Representative: Dick Andzenge (CJ/SOPA/2017) by special appointment for one year
 - b) Grievance Committee (2016-2018): Mark Jaede (officer), Steve Hornstein (officer/2017), Dick Andzenge, Patience Togo Malm, Paul Neiman, Jennifer Tuder
 - c) Chief Human Resources Officer Search Committee: Melissa Prescott and Schedule System Working Group: Mark Petzold, Joe Melcher, Laura Finch, and Debra Japp (both calls appointed through EC electronic ballots)

Motion to approve Consent Agenda—(Ore/Jaede). Passed
- 6) Call for new agenda items—Mid-term grades (Jaede) next agenda.

7) Unfinished Business

- a) Committee Minutes Format/Guidelines (Harvey) (EC062816 7.a)—examples shown.

Motion to approve committee minutes formats—(Ore/Jaede). Passed

- b) Process Subcommittee Report in late April (Jaede, Leigh, Sacin, and Finch)—report given earlier. Sacin will send minutes to the FA and it will be distributed for the next meeting.

- c) Drafts of Operating Procedures and Constitution (Harvey) (EC062816 7.c.1-7.c.2)—discussed briefly.

Motion to postpone discussion until next meeting, and refer to committee for track changes—(Ore/Julius).

- d) Work Speed Up (Jaede)—can be removed from the agenda.

- e) Chartwells Dining Service—Ore gave a brief report of her conversation with President Potter this spring. Chartwells appears to be a better company than Sodexo and the word needs to get out. Kayona and Hergert will discuss further with Interim President.

8) New Business

- a) Conflict of Interest Form (EC062816 8.a)—please fill out and return to Polly Chappell.

- b) President Potter's Memorial—discussed.

Motion to contribute \$1,000 to the President Potter memorial scholarship fund—(Kayona/Ferrell). Passed

Request that the votes be recorded—Jaede. Ruled in order by Hergert. Contested by Finch. Shall the ruling of the chair be upheld? Failed

- c) Interim President Vaidya/Interim Provost Dan Gregory—Hergert gave an update on his discussion with the Chancellor regarding a two-year interim president. After contacting as many as EC members as he could, Hergert confirmed that the FA supported the two-year interim president position. There was discussion.

- d) Electronic Elections—please respond to electronic voting ballots.

- e) Student Athlete academic status reports (Harvey) (EC062816 8.e)—Harvey explained the item. The motion will go to the next M&C.

Motion that the FA request a change to the current student athlete academic progress reporting to an electronic process—(Harvey/Hudson). Passed

- f) Search Committee Requests/search committee for Director, E-Learning Services—Hergert explained the item. There were no IFO faculty on the search committee and Hergert is discussing with the Provost.

9) Adjournment at 4:10 pm

Motion to extend meeting for 15 minutes. Passed

Motion to go into Executive Session with staff present—(Hudson/Ore). Passed

Motion to go out of Executive Session—(Jaede/Ferrell). Passed

Submitted by Polly Chappell, SCSU FA Administrative Assistant



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Approved by EC 8/23/16
Executive Committee Minutes
Garvey
August 10, 2016

Attendance: (Those present indicated by an underline)

Officers: FA President Tom Hergert, Vice President Frances Kayona, Secretary Tracy Ore,
 Treasurer Tina Sacin

IFO Board Members: Debra Leigh, Mark Jaede

Unit Representatives: **CLA:** VACANT (SOC&ANTH), John Harvey (HIST); **COSE:** Matt Julius; **HBS:** Bill Hudson (FIRE); **SCEE:** Tony Hansen (EAS); **SoA:** Vacant; **SoE:** Steve Hornstein (TDEV); **SHHS:** Laura Finch; **SPA:** Dick Andzenge_(CJ); **SPEC:** Cindy Gruwell (LRS)

Negotiator: Shawn Jarvis (FORL)

- 1) Call to order at 11:55 am
 - 2) Approval of Minutes
 - a) EC minutes of June 28, 2016 (EC081016 2.a)
- Motion to approve EC minutes of June 28, 2016, and all actions included—(Finch/Ore).**
 Passed
- b) Safety Committee minutes of June 29, 2016 and (EC081016 2.b.1-2.b.2)—filed.

3) Treasurer’s Report (EC081016 3)

CAMPUS LOCATION: St. Cloud State University FA
 QUARTER ENDING DATE: 6/30/2016

	Checking	Prepaid	Total
BEGINNING CASH BALANCE (incl \$10 savings)	13,730.83	1,056.12	14,786.95
DEPOSITS:			
TRANSFERS BETWEEN ACCOUNTS			0.00
LOCAL SUPPORT PAYMENTS			0.00
OTHER DEPOSITS return/Office Max	372.10		
correction/Sodexo	140.75		
TOTAL DEPOSITS	512.85	0.00	512.85
returns/corrections			
EXPENSES:			
OFFICE SUPPLIES	433.07		433.07
EQUIPMENT / FURNITURE / SOFTWARE			0.00
PRINTING / COPYING			0.00
TELEPHONE / INTERNET (incl long distance)		56.22	56.22

WEBSITE			0.00
POSTAGE		8.07	8.07
INSURANCE			0.00
MILEAGE / PARKING	928.00		928.00
SEMINARS			0.00
MEETING EXPENSES	1,294.39		1,294.39
DELEGATE ASSEMBLY	1,188.55		1,188.55
UNIVERSITY ACCOUNT (FOOD & PHONE)			0.00
OTHER EXPENSES (LIST SEPARATELY)			
retirement/appreciation gifts	1,125.00		1,125.00
Tom Fauchald Budget Workshop	515.79		515.79
TOTAL EXPENSES	5,484.80	64.29	5,549.09
ENDING CASH BALANCE	8,758.88	991.83	9,750.71
PLUS OUTSTANDING CHECKS	88.14		88.14
ENDING BANK BALANCE	8,847.02	991.83	9,838.85

Prepared and Submitted by Polly Chappell, SCSU FA Administrative Assistant

4) Consent Agenda

- a) FA Grievance Committee: Jamie Heiman (reappointed for 2016-2018)

Motion to approve Consent Agenda—(Jaede/Finch). Passed

5) Announcements/Status Reports

- a) Grievances—all in abeyance; one was filed last week. Brief discussion.
- b) Provost and President Meetings Update—Hergert gave an update. If you have anything for the Provost meeting, please pass on to Polly, Tom, or Frances. The next meeting is on Friday and only Frances will attend since Tom has an IFO meeting request for that day. There was an update on search committee statuses.
- c) Negotiations—no report.
- d) Convocation: August 17, 2016 at 4:30-6:30 pm in Alumni Room—announced. Dick Kaspari, Jonathan Bohn, and Jim Grabowska from the IFO will attend.
- e) Retirement Workshops/Individual Meetings with Dick Kaspari/IFO—email sent out.
- f) Search Committee for the Director of E-Learning Services: Robin Ewing 6 votes; Sarnath Ramnath 3 votes; Amos Olagunju 3 votes—announced.
- g) Concurrent Enrollment Discussion with the Chancellor and other union leaders on Friday, August 12, 2016—Hergert will attend.
- h) Reports on Sabbaticals and Promotion & Tenure (EC081016 5.h.1-5.h.2)—for your information.
- i) Brief budget report (Harvey)—report given.
- j) Scheduling report (Finch)—report given.

- 6) Call for new agenda items—HLC (Hornstein); HLC/collecting syllabi (Hornstein); Scheduling report (Finch)

7) Unfinished Business

- a) Process Subcommittee Minutes (Jaede, Leigh, Sacin, and Finch) (EC081016 6.a)—please look this over and come back to the next meeting to discuss.

- b) Drafts of Operating Procedures and Constitution (Harvey)—referred back to committee with track changes—waiting for action from the committee.
- c) HLC Compliant Graduate Faculty Status Policy (Kayona) (EC081016 6.c)—Hornstein gave background of the document; Kayona explained the changes.

Motion to approve subcommittee changes and additions to the HLC Compliant Graduate Faculty Status Policy with correction of typos—(Finch/Ore). Passed

8) New Business

- a) Mid-term Grades (Jaede)—discussed.
- b) FA Elections Committee and FA Salary Review Committee—discussed, to be discussed further due to lack of time today.
- c) Campus PAC funds (EC081016 8.c)—there was discussion.
- d) Discussion: Equity in Postsecondary Attainment Grants (EC081016 8.d)—please review for future discussion.
- e) GLBTA Issues Committee and Multicultural Issues Committee IFO reps/terms—to be appointed by Faculty Senate to serve on IFO committees.
- f) EC rep on CETL (one-year term)

Motion to appoint Cindy Gruwell as the EC rep on CETL—(Jaede/seconded). Passed

- g) HLC (Hornstein)—student faculty complaints procedure is out of compliance.

Motion to approve, in principle, Hornstein drafting a procedure of tracking complaints—(Jaede/Ore). Passed

- h) HLC/collecting syllabi—Hornstein gave an update. There was discussion.

9) Adjournment at 1:13 pm

Submitted by Polly Chappell, SCSU FA Administrative Assistant

FA Academic Affairs Committee Minutes – Thursday, August 18, 2016

Minutes approved: 25 August 2016

Members participating in bold: **Jo Flanders, Michael Mills, Ajaykumar Panicker, Bob Weisman, Rachel Wexelbaum**

Evaluation of Suspended Students Petitioning for Early Readmission

2 candidates evaluated (results confidential)

Vote for Chair

MOTION Bob Weisman elected Chair 3-0

Vote for Representative on Academic Policy Working Group

Nominees: Michael Mills, Bob Weisman, Rachel Wexelbaum

(Weisman withdraws)

MOTION Rachel Wexelbaum is elected over Michael Mills 2-1

submitted by Bob Weisman

sex, lies, social media and ~~videotape~~

What Faculty Need to Know About Consensual Relationships in the Workplace

Faculty seem to have some confusion about how MnSCU Policy 1B.1 governs relationships with students and colleagues. In some cases, confusion has led to serious employment consequences.

If you think you're not confused, think again!

This don't-miss-it, interactive workshop will reveal the pitfalls and nuances of the "rules" by which faculty must conduct themselves.

**Tuesday, November 22 • 2:00 – 3:00
Atwood Center, Cascade Room**

*Free and open
to all faculty
No pre-registration required*



**PATRICE ARSENEAULT,
LABOR & EQUITY DIRECTOR**

**A PRODUCTION OF THE
inter faculty organization
LEGAL DEPARTMENT**



**KATHRYN ENGDahl,
LABOR & EQUITY OFFICER**

From: President's Office
Sent: Wednesday, August 24, 2016 9:44 AM
To: DL_AllEmployees
Subject: Long-Term Financial Sustainability Report

Dear Faculty and Staff:

In October 2015, the Long-Term Financial Sustainability (LTFS) workgroup was charged with formulating recommendations that would strengthen the long term financial sustainability of the colleges and universities of Minnesota State. The workgroup's final report was delivered to Chancellor Rosenstone in early June and a presentation of the report and its recommendation was made during a study session of the Board of Trustees at its June meeting.

The System is interested in feedback about the report from the Minnesota State community. Chancellor Rosenstone will be bringing his final recommendations to the trustees this later this fall.

You can find the final report and presentations at: <http://www.finance.mnscu.edu/about/reports-presentations/LTFS.html>.

An email address is also available for your use; please feel free to share your thoughts or ask a question at: #LTFSWorkgroup@so.mnscu.edu.

Please provide your feedback before September 30, 2016. In addition the report will be discussed at all bargaining unit Meet and Confer (M&C) meetings over the next few weeks. Please provide any comments/feedback to your representatives for them to share when it is discussed at M&C. Thank you.

Sincerely yours,

Ashish K. Vaidya
Interim President

Hello Tom and Frances,

Dan and I wanted to share the reminder we received about the following changes related to travel reimbursements for out-of-state travel and travel to countries with travel advisories. Please share this with all faculty members.

Thank you

La Vonne

Travel Authorization

<http://www.stcloudstate.edu/businessservices/forms/documents/TravelAuthorizationForm-saveenabled.pdf>

The Travel Authorization form was created in Spring 2011 in response to an audit finding regarding the University's compliance with MnSCU policy. **Board policy/procedure 5.19.3** (<http://www.mnscu.edu/board/procedure/519p3.html>) adopted in 1998, **requires written prior approval for all out-of-state travel. Any employee who travels out-of-state as a representative of St. Cloud State University must have documented approval before travel commences. Effective immediately, if travel commences before final approval is received, the employee will NOT be eligible for reimbursement of travel.** Also, note that per Board policy, Part 10. International Travel, Subpart D. Travel to Countries Under Travel Warnings are Generally Prohibited. No system-related travel may be made to countries or areas under a U.S. Department of State travel warning unless prior approval has been obtained in writing from the chancellor or designee. (See travel warning information at <http://travel.state.gov/>) Such prior approval will be granted only in limited circumstances.