



St. Cloud State University Faculty Association

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Email: facassoc@stcloudstate.edu

DATE: October 7, 2014

TO: Executive Committee Members

FROM: Roland Specht-Jarvis, FA President

SUBJECT: REVISED Agenda for Executive Committee Meeting, October 7, September 23, 2014, 3:15-5:15 PM, SOC

- 1) Call to order
- 2) Approval of Minutes:
 - a) Executive Committee Minutes September 23, 2014 (EC100714 2.a)
- 3) Treasurer's Report
- 4) Announcements/Status Reports
 - a) Grievances
 - b) Negotiations
 - c) Elections Update
 - d) Subcommittee on Committee Report (Hornstein, Harvey, McKenna, Finch)
- 5) Call for new agenda items
- 6) Unfinished Business
 - a) SCSU Action Coordinator
 - b) Appointment Letters (Hornstein)
 - c) Meeting with SOE (Hornstein)
- 7) New Business
 - a) Strategic Planning (EC100714 7.a)
 - b) Web Standards (EC100714 7.b)
 - c) Managed Print (EC100714 7.c)
 - d) Roles of Advisory Boards
- 8) Adjournment

EC 100714 7.a

Faculty Association

From: Specht-Jarvis, Roland H.
Sent: Monday, October 06, 2014 8:57 PM
To: Faculty Association
Subject: Fwd: SPC and FA elections

For staff mtg

Sent from my iPhone
Sorry for typos-cheers
Roland Specht Jarvis

Begin forwarded message:

From: "Twombly, Kristian M." <kmtwombly@stcloudstate.edu>
Date: October 6, 2014 at 10:47:46 CDT
To: "Hornstein, Stephen" <shornstein@stcloudstate.edu>, "Specht-Jarvis, Roland H." <roland@stcloudstate.edu>
Subject: SPC and FA elections

Hi guys:

I had sent you an email back in July about SPC positions. I've copied the email below, as it is a little complex. The FA is scheduled to hold elections for some of these positions this fall.

I was looking over the membership and terms for SPC for next year, and this is where we currently stand:

College of Liberal Arts: Judy Kilborn (2015) and Tracy Ore (2017)
School of the Arts: Kristian Twombly (2015)
School of Education: Kathy Johnson (2016)
Herberger Business School: Alexander Polacco (2016)
School of Public Affairs: Dick Andzenge (2017)
College of Science and Engineering: vacant (2017)
School of Computing, Engineering and Environment: Mark Petzold (2015)
School of Health and Human Services: Laura Finch (2016)
Special Services: Jennifer Quinlan (2017)

The FA should hold elections for one of the College of Liberal Arts positions (Judy Kilborn), the School of the Arts (Kristian Twombly), and College of Science and Engineering seats. The CLA and SoTA terms will run from 2015/16 to 2017/18 (three years). The COSE term will run immediately through 2016/17. As per committee procedure, FA positions are elected a full year prior to service in order for ease of scheduling except in the case of vacancy.

In addition, the following seats are by position for FA members:

CARE: Geoffrey Tabakin
Chair of Liberal Education Committee: vacant
Director of Assessment: vacant
Director of CETL: Lalita Subrahmanyam

FA President: Steve Hornstein
FA President Elect: Roland Specht-Jarvis
FA Past-President: Susan Hubbs

With the recent changes to the FA constitution, we'll have to adjust the representation a little in the fall (in particular the President Elect and Past President seats, I think). Could you let me know if there are additional changes that need to be made?

--

Kristian Twombly

Associate Professor of Music and New Media
Faculty Co-Chair, University Strategic Planning Committee
St Cloud State University
kmtwombly@stcloudstate.edu
<http://www.stcloudstate.edu/music/NewMedia.asp>
Read my blog! <http://sonicevent.blogspot.com>



ST. CLOUD STATE UNIVERSITY
WEB STANDARDS POLICY

TYPE OF POLICY: All University

EC100714 7.b

TITLE: Web Standards Policy

EFFECTIVE DATE: August 25, 2014

PREVIOUS UPDATE: N/A

LAST UPDATE: Enter Date of Last update

RESPONSIBLE UNIVERSITY OFFICER: Assistant Vice President for Marketing and Communications

POLICY OWNER: Communications Technology Committee

POLICY CONTACT: University Communications

REASON FOR POLICY:

The Web Standards policy and procedures are designed to help website contributors promote a consistent University brand message, to provide ease of navigation for users, and to promote the use of visual design components which are consistent with, complementary to, and supportive of the image of the University. St. Cloud State University website contributors play a critical role in keeping the website current with relevant and timely information. St. Cloud State University has adopted Web Standards to provide a consistent user experience for site visitors.

POLICY LANGUAGE:

All St. Cloud State University websites are subject to state and federal laws, Board Policies and Procedures of Minnesota State Colleges and Universities, and University policies including the Web Standards and policies relating to accessibility, MnSCU acceptable use, copyright, advertising, dynamic website development, captioning and privacy.

All official University websites must comply with the Web Standards set forth in this policy document and the associated procedures. Web Standards apply to St. Cloud State University official websites that disseminate administrative or academic information and include but are not limited to the following websites:

- Colleges and Schools



- Academic departments and programs
- Administrative offices and services
- University-designated committees
- University sponsored conferences and workshops held annually
- University policies and procedures
- University online services
- Other academic and administrative units of the University

Governing Authority

The Communication Technologies Committee is responsible for developing and enforcing the Web Standards and overseeing the development of the St. Cloud State web environment. Questions or comments regarding web standards should be directed to the Communication Technologies Committee.

from Henry May
Sept. 30, 2014
re-discovered Oct. 6/14
Henry, 2x Steve,
Richard Rod

CC 100714 7.c

400.000 per year

MPS Business Philosophy Measure & Manage Methodology College	Product	Quantity	Fluct Savings	Frequency Average	Measurement	Description	Agreed Value	Monthly Costs
Hardware	LaserJet	751	\$800		Amortization Over 60 Months	Purchase	\$ 600,800.00	\$ 10,013.33
	Print Cir	0	\$35,000		Amortization Over 60 Months	Purchase	\$ -	\$ -
	MFP	0	\$4,900		Amortization Over 60 Months	Purchase	\$ -	\$ -
	Fax	5	\$350				\$ 11,300.00	\$ 188.33
	Inlet	80	\$89				\$ 8,010.00	\$ 133.50
	Product	Quantity	Monthly Usage		Measurement	Description	Cost Per Page	Monthly Costs
	LaserJet	771,000			Monthly Black Volume	Purchase Black Toner Supplies	\$ 0.0130	\$ 10,023.00
	LaserJet	60,600			Monthly Color Volume	Purchase Color Toner Supplies	\$ 0.170	\$ 10,302.00
	Inkjet	3,670			Monthly Color Volume	Purchase Ink Supplies	\$ 0.27	\$ 1,530.90
	MFP				Monthly Black Volume	Maintenance mono	\$ 0.0070	\$ -
MFP				Monthly Color Volume	Maintenance Color	\$ 0.0750	\$ -	
Drum Kits	Product	Quantity	Cost per Unit		Measurement	Description	# of Drum Kits	Monthly Costs
	LaserJet	759	\$ 325.00		Used 2.5 kits over 60 Months	Cost of Drum Kit	318	\$ 171.30
Obsolescence	Product	Quantity	Cost per Unit		Measurement	Description	# of Toner	Monthly Costs
	LaserJet	750	\$ 195.00		Two unused toner/device over 60 months	Outdated/unused Supplies	2	\$ 4,875.00
Shrinkage of supplies	Product	Quantity	Cost per Unit		Measurement	Description	# of Toner	Monthly Costs
	LaserJet	750	\$ 195.00		One Toner misplace or removed per printer	Mismanagement of Supplies	1	\$ 2,437.50
Asset Management	Product	Quantity	Cost per Unit		Measurement	Description	# of Months	Monthly Costs
	LaserJet	759	\$ 80.00		Life of printer 5 years	Education on Products for best solution 2 hours @ \$45 per hour	60	\$ 1,138.50
	Product	Quantity	Cost per Unit		Measurement	Description	# of Months	Monthly Costs
	LaserJet	759	\$ 40.00		One invoice every three months for 5 yrs	Internal order process costs	20	\$ 1,518.00
	Product	Quantity	Cost per Unit		Measurement	Description	# of Months	Monthly Costs
	LaserJet	758	\$ 12.50		Life of printer 5 years	Move to destination	60	\$ 158.13
	Product	Quantity	Cost per Unit		Measurement	Description	# of Months	Monthly Costs
	LaserJet	840	\$ 22.50		Life of printer 5 years	Connect to network	60	\$ 315.00
	Product	Quantity	Cost per Unit		Measurement	Description	# of Months	Monthly Costs
	LaserJet	759	\$ 12.50		Life of printer 5 years	Move to Shipping Dock	60	\$ 158.13
Hardware Disposal Costs	Product	Quantity	Cost per Unit		Measurement	Description	# of Months	Monthly Costs
	LaserJet	759	\$ 120.00		Life of printer 5 years	Proper Dismantling and disposal of old equipment	60	\$ 1,518.00
	Product	Quantity	Cost per Unit		Measurement	Description	# of Months	Monthly Costs
	LaserJet	759	\$ 25.00		Life of printer 5 years	Removal of Old Packaging	60	\$ 316.25
	Product	Quantity	Cost per Unit		Measurement	Description	# of Months	Monthly Costs
	LaserJet	759	\$ 25.00		One every 5 years	Shipping costs of Equipment (New and Refilled)	60	\$ 316.25
	Product	Quantity	Cost per Unit		Measurement	Description	# of Months	Monthly Costs
	LaserJet	759	\$ 12.50		Once a year Inventory tracking	Admin asset recording	60	\$ 158.13
	Product	Quantity	Cost per Unit		Measurement	Description	# of Months	Monthly Costs
	LaserJet	759	\$ 40.00		Per order/invoice 4 Invoices/Year	Purchase order reconciliation and Archiving of Invoices	60	\$ 598.00
Hardware & Supplies	50% of the Monthly Total Cost of Ownership							
	100% - Marco Plan							
	Monthly Savings							
	Annual Savings							
	48 month Savings							
	\$ 45,777.24							
	\$ 33,385.54							
	\$ 400,626.53							
	\$ 1,602,606.10							